



YARM FELLOWSHIP HALL

DATA PROTECTION POLICY

The following policy was agreed at the Trustees meeting held on 28th May 2025.

Personal data

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

Policy Statement

The Fellowship Hall Trustees will collect data about hirers for the purpose of;

1. communication regarding the hiring
2. the hall annual accounts

Hiring forms will be retained for 6 years in line with the Charities Act 2011.